



SIGN PERMIT APPLICATION



ECORSE BUILDING DEPARTMENT

Building@ecorsemi.gov

PROPERTY ADDRESS	BUSINESS NAME	ZONING DISTRICT
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PROPERTY OWNER

NAME			ADDRESS		
CITY	STATE	ZIP CODE	PHONE	EMAIL	

Attached written consent of property owner or lessee of property where sign will be erected, if different than applicant.

SIGN CONTRACTOR / ERECTOR

NAME / BUSINESS NAME			ADDRESS		
CITY	STATE	ZIP CODE	PHONE	EMAIL	
INSURANCE CARRIER NAME		POLICY NUMBER		EXPIRATION DATE	

Attached copy of Liability Insurance Certificate

SIGN INFORMATION

Type of Sign	<i>Permanent</i>			<i>Temporary</i>
	<input type="checkbox"/> Pole	<input type="checkbox"/> Window / Door	<input type="checkbox"/> Projecting	<input type="checkbox"/> Banner
	<input type="checkbox"/> Monument	<input type="checkbox"/> Marquee	<input type="checkbox"/> Canopy	<input type="checkbox"/> A-Frame
	<input type="checkbox"/> Entranceway	<input type="checkbox"/> Awning	<input type="checkbox"/> Billboard	<input type="checkbox"/> Yard (rigid-frame)
	<input type="checkbox"/> Wall			
Sign dimensions	Horizontal (ft.)		Vertical (ft.)	Area (sq. ft.)
Height (from grade)				
Setback(s)				
Business frontage (lineal feet)				
Illumination	<input type="checkbox"/> no	<input type="checkbox"/> yes	<i>If yes, an electrical permit is required</i>	
Sign Material				
Method of attachment				
Total existing signage for business				

SIGN PLANS AND DETAILS (attached) – 2 COPIES

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| <input type="checkbox"/> Plans, specifications, method of construction, and method of attachment showing dimensions, materials, construction details (including loads, stresses, and anchorage). |
| <input type="checkbox"/> Side elevations of all sign faces. |
| <input type="checkbox"/> Stress sheets and calculations (if requested by Building Official). |

SITE PLAN (attached)

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| <input type="checkbox"/> Scaled site plan showing the location of the building, structure, or lot to which the sign will be attached or erected; the position of the sign in relation to nearby buildings, structures, and property right-of-way lines; and the type and location of all other signs on the property. |
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The undersigned certifies that all sign construction shall be in conformance with all applicable state and local construction and zoning codes.

Signature: _____

Date: _____