

# City of Ecorse

3869 W. JEFFERSON AVE.  
ECORSE, MICHIGAN 48229  
PHONE: (313) 386-2520  
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*The City of Friendship*

DR. KIMBERLY R. WHITSETT  
City Clerk

A handwritten signature in cursive script that reads "Kimberly R. Whitsett".

Date: September 17, 2024

To Whom It May Concern,

Please be advised that effective Monday, September 23, 2024, all business license inquiries will be directed to the City of Ecorse Clerk's Office. The office will be available for assistance from Monday to Friday, between 8:30 AM and 4:30 PM.

Before proceeding to the Clerk's Office for your business license application, you are still required to visit the Building Department to obtain a Certificate of Compliance. Once you have been approved and received your Certificate of Compliance, you may then proceed to the Clerk's Office to complete your business license application.

If you have any questions, please feel free to contact the relevant departments.

Sincerely,

Walter Cooper-Terrell  
Office Clerk  
Email: [wcooper-terrell@ecorsemi.gov](mailto:wcooper-terrell@ecorsemi.gov)  
Phone: 313.386.2520 Ext.7047